

Semester

Year

Today's Date

## Molecular Biology and Biochemistry Research and Special Permission Form Undergraduate Research Credit Courses

This form is used for all 01:694 MBB research courses: 281(Fall), 282(Spring), 283(Summer-rising Juniors) for Sophomores; 381(Fall), 382(Spring), 384 (Summer-rising Seniors) for Juniors; 481(Fall), 482(Spring), 485(Summer) for Seniors and 495, 496 honors (honors is only for senior year and both semesters). 281, 282 may also be used for First Year students, but you need Dr. Gunderson's permission.

### Student needs to complete the following three steps:

1. Identify and meet with the faculty research advisor (the "P.I." Principle Investigator) whose lab you are planning to do research in and get their approval that they will host and supervise your research and submit a grade at the end of semester.
2. Email this filled-out form with signatures to the MBB UG Director, Sam Gunderson using [mbb-advising@dls.rutgers.edu](mailto:mbb-advising@dls.rutgers.edu) and to the P.I.
3. Dr. Gunderson will then give you an SPN (special permission number) so you can register for the course. ***If the student/P.I. has questions or special circumstances, they should email Dr. Gunderson.***

#### Student

Last name:

First name:

RU ID:

Phone:

Email:

#### P.I./Faculty Research Advisor

Name:

Phone:

Building name:

Email:

Research Course #: 01:694:

Number of Credits: (4-5 hrs/week/ per credit)\*

Title of Research Project:

\*Typically 3 credits per semester, if more/less credits contact Dr. Gunderson for permission.

Signature of Student:

Signature of P.I./Faculty Research Advisor:

*If applicable, provide name and email of direct supervisor (graduate student, technician, or post doc):*

Name:

Email:

*For senior year honors research 495(Fall), 496(Spring) you will need to follow instructions on [MBB Honors Departmental Website](#).*

**Research Report.** Each research student must complete a formal Research Report in the format of a scientific research article, one page per research credit, single spaced, 12-point type excluding figures, tables, references and bibliography, describing the semester's work. Examples of the Research Report are on the Canvas site (for those who are just starting in a lab, examples are available from Dr. Gunderson). A copy of your Research Report must be given to your P.I. who will then make edits followed by assigning the semester grade (*P.I. emails the Mentor Grading Form to Dr. Gunderson using [mbb-advising@dls.rutgers.edu](mailto:mbb-advising@dls.rutgers.edu)*). After any edits, a pdf of the final edited Research Report must be submitted by the student to the Assignment listed on the Canvas site for the Research course - typical deadline is on a "reading day" before FINAL EXAMS begin. Late reports will cause a reduction in your grade. If student is adding to a report from a **prior** semester, the new material – text, graphs, images and so on -must be indicated by a different font color (see Grading Guidelines document in Canvas).

**Work load: 4-5 hours week for each credit.**

**Grading.** About 2-3 weeks before the end of the semester, Dr. Gunderson will email the P.I. and student two documents: one is Grading Guidelines with submission deadline, the other a Mentor Grading Form. Once the Research Report is complete, Dr. Gunderson will ask the P.I. for the Mentor Grading Form.

**Special Permission #:**

**Date Issued:**